

AGENDA

FOR A REGULAR MEETING ON MONDAY, September 28, 2009
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 240 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of September 21, 2009.
- E. Old Business:
 - 1. Award and/or Reject, County Bid #HWY-1436 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from October 10, 2009 thru February 9, 2010.
 - 2. Discussion, Consideration, and/or Action to Approve the Client Automatic Service Agreement between the Cleveland County Health Department and Shred-It for document destruction services for the Norman office. Charge is \$7.35 per security console - \$89.25 minimum per service. Service will be every two weeks. The Agreement will remain in force for 3 years, unless a new agreement is signed by both parties. Agreement will automatically renew for additional one-year terms unless terminated by either party, by written notice, at least 30-days prior to the expiration.
 - 3. Discussion, Consideration, and/or Action to Approve the Client Automatic Service Agreement between the Cleveland County Health Department and Shred-It for document destruction services for the Moore office. Charge is \$7.35 per security console - \$89.25 minimum per service. Service will be every four weeks. The Agreement will remain in force for 3 years, unless a new agreement is signed by both parties. Agreement will automatically renew for additional one-year terms unless terminated by either party, by written notice, at least 30-days prior to the expiration.

F. New Business:

1. Discussion, Consideration, and/or Action to Approve the Appointment of Heather Henderson as Receiving Officer for all the Sheriff's Departments Accounts.
2. Discussion, Consideration, and/or Action to Approve Maintenance Agreement between Cleveland County Assessor and The Sidwell Company to provide Software Maintenance and Support for the amount of \$2,500.00 plus travel and expenses. Agreement will be in effect from the approval date through one-year.
3. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Jessica N. Trujillo to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.
4. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Mary J. Shipley to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.
5. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Barbara B. Hodges to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.
6. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Stacie R. Autry to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.
7. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Sheryl D. Burns to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.
8. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Rachel N. Hanohano to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on

December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

9. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Traca L. Autry to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.
10. Discussion, Consideration, and/or Action to Approve the Contract between the Cleveland County Health Department and Lauren A. Harding to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin October 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

11. Approve the following Blanket Purchase Orders:

- a. General Fund

10-1845 – SM2	Voss Lighting	\$1,500.00
10-1864 – B1C	U.S. Extradition Service, LLC	3,500.00
10-1865 – SM2	Neutron Industries, Inc.	1,000.00
10-1906 – B2A	Argo Electric, Inc.	6,500.00

- b. Highway Fund

10-1799 – T2A	Fleet Pride	1,500.00
10-1803 – T2A	UniFirst	1,000.00
10-1811 – T2A	Corr. Dept. Ind. Rev. Fund 280	750.00
10-1889 – T2A	Zep Sales & Service	500.00
10-1890 – T2A	Clark Oil Distributors, Inc.	1,000.00
10-1892 – T2A	Jim Johnson Oil Company	1,200.00
10-1913 – T2A	Fred’s Tire & Battery, LLC	1,500.00

12. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0118 – H2	09-0289 – SM2	09-4213 – CFBRE2-300
10-0423 – B2A	09-0363 – SM2	09-4215 – CFBRE2-300
10-0459 – B2A	09-3665 – B2A-200	09-4217 – CFBRE2-300
10-1155 – B2B	09-4621 – B1A-500	09-6051 – CFBRE2-100
	09-4644 – B2A-500	
10-0082 – T2A	09-5169 – B2A-500	09-6069 – CFBC2-300
10-0086 – T2A	09-5310 – B1C-200	
10-0088 – T2A	09-5766 – B2B-300	09-4184 – CFBJ2-300
10-0205 – MD2	09-2224 – CFB2-300	
	09-2225 – CFB2-300	

10-1451 – CFBJ2 09-3275 – CFB2-500
 09-4834 – CFB2-100
10-0252 – FF2 09-5168 – CFB2-500

13. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 203,947.10
b. Highway Fund	60,193.28
c. Health Fund	14,007.41
d. Sheriff Service Fee Fund	5,786.80
e. Sheriff Jail Fund	9,147.71
f. Sheriff Commissary Fund	601.15
g. Fair Board Fund	1,587.44
h. Treasures Sales Tax Cash Fund	560,903.49

FY 08/09

a. General Fund	\$ 15,610.95
b. Sheriff Revolving Fund	1,149.00

G. Miscellaneous Discussion.

H. Adjourn.

Date & Time Posted: _____

County Clerk